

Public Health Protocol Plan
July 26, 2020



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Washington University School of Law

Public Health Protocol Plan

Part 1: Law School Operations

Overview

This document is a summary of the Public Health Protocol (“Plan”) that will govern the return to operations for Washington University School of Law (“the Law School”) for the 2020-2021 academic year. Given the transmission patterns of the COVID-19 virus, infection prevention depends on avoiding exposure and reducing close contact between humans. During the fall semester, our community will experience a substantial reduction in campus-based and personal interactions in order to promote the health and wellbeing of our community. Robust engagement and collaboration are an essential component of the Law School culture and the Law School will strive to support the educational, research, and community missions of our community within the constraints of the current health crisis.

This Plan complies with Washington University in St. Louis (“the University”) guidance and policies and reflects the unique nature of the Law School community. University guidance complies with federal, state, and local public health orders and direction. Drawing from the best available current scientific evidence and public health guidance, this document establishes protocols intended to promote health and safety, while preserving the continuity of mission-critical operations in education, research, and the learning community. As we learn more about COVID-19, we expect that the federal, state and local guidance and our Plan will evolve.

Strict compliance with the protocols in this Plan by all members of our community is necessary to promote the health and well-being of our community during this health crisis. Failure by students or employees to comply with the Plan can result in Student Code of Conduct or other disciplinary actions.

Teaching and Learning

Students will continue to participate in robust learning through a combination of campus-based and virtual options. The presence of any member of our community on campus will require adherence with public health measures as outlined in this Plan and according to University guidance. Faculty are hard at work preparing to deliver enhanced learning experiences in new ways. Students should expect that many faculty and staff will host virtual office hours and meetings with students and that most community building activities will take place online. Spaces in AB-Hall will be available for use to the extent possible; every room in our building has been evaluated under current public health guidelines to identify opportunities for students to utilize the space to learn and for solo-study. The Office of Student

Life will work with student-led groups, organizations, and affinity groups to explore new ways of building community and maintaining relationships in light of these measures.

Administration

The Law School administration will maintain all current functions and all departments are open. Every department has implemented new processes to support virtual and web-based execution of administrative responsibilities where practicable. Employees who are returning to campus will adhere to new public health measures and must ensure compliance with physical distancing requirements (maintaining 6-feet between staff members at all times). Members of the community should expect that many staff members will continue to work remotely as the school year begins.

Key Considerations for Campus Operations

Creating a healthy and safe learning and working environment has taken on a new meaning, one that consists of unprecedented complexity. Resumption of campus operations will involve careful consideration of many factors including public health conditions and institutional capacity.

Monitoring and surveillance | In alignment with University guidance, all faculty, staff and students will have to participate in regular self-screening and follow explicit quarantine and isolation protocols if they become ill or are exposed to someone who is symptomatic or tests positive for COVID-19. See <https://screening.wustl.edu> for University self-screening tool.

Public health metrics | Testing, healthcare system capacity, and local incidence criterion will substantially influence the selection and timing of mitigation strategies. The Law School will rely on University and government guidance in these matters.

University and government guidance | Managing the safe return of employees and students to campus will occur in accordance with University guidance and resources. The University will continue to coordinate with local public health departments, healthcare systems, and will adhere to state and local public health orders. See <https://covid19.wustl.edu/> for University guidance and information.

Workforce | Authorized staff and faculty will be both on campus and working remotely. Staff and faculty should work remotely to the extent possible. Individuals on campus must comply with new health and safety protocols. Scheduling of classes held in person will depend on capacity to maintain physical distancing. Departments will have contingency plans in the event of employee absenteeism. All personnel in the law buildings must maintain strict compliance with the public health protocols of the

Law School and the University. See <https://hr.wustl.edu/returntocampus/> for University guidance for employees.

Academic instruction | To create an environment that meets the requirements of applicable protocols and guidelines, access to all courses will be available via distance learning platforms and many classes will be completely online. Students will have access to the law buildings for study space, research, and other academic purposes as detailed by this document and the Law School administration. All individuals in the law buildings must maintain strict compliance with the public health protocols of the Law School and the University.

Supplies and equipment | New safety protocols and changes in operations require use of specific supplies and equipment (e.g. personal protective equipment, hand sanitizer, and disinfecting products). All students, faculty, and staff will be required to wear a mask at all times while in any building on campus and outside where physical distancing cannot be maintained. Faculty will be permitted to use a face shield to teach but will otherwise be required to wear a mask while on campus unless alone in a single occupancy office. While every effort has been made to obtain necessary supplies, availability of and access to these resources will affect our capacity to resume and maintain on-site operations.

Vulnerable populations | Some members of our community, or members of their households, are at higher risk for complications from COVID-19. Additional precautions may be necessary to further enhance their safety and consideration will be given to how they might engage in learning and working activities remotely. Employees should refer to <https://hr.wustl.edu/returntocampus/> for University guidance and students should contact the Office of Student Life.

Compliance | The success and effectiveness of this Plan depends upon our personal and unified commitment to protect each another. Each individual is responsible for helping to uphold our standards and expectations of safety and public health and we expect that the community will embrace the opportunity to return to our building and to continue our mission. Failure by students to comply with the Plan may result Student Code of Conduct violations. Failure by faculty and staff to comply with the Plan will be referred to the administrative supervisor or the Dean of the Law School. Non-law students will be referred to Residential Life staff for residential students and the Office of Student Conduct and Community Standards. (<https://students.wustl.edu/student-conduct-community-standards/>).

Part II: Public Health Measures

Overview

Public health guidelines call for judicious and prudent strategies for gradually reinstating on-campus operations. The Law School will rely on both Personal Protective Measures and Environmental Measures to decrease both the likelihood and consequences of transmission.

Health and Safety Guidelines for Learning and Working on Campus: Personal Protective Measures

In compliance with University guidance and direction, Personal Protective Measures in the Law School buildings will include:

- Screening for symptoms before entering campus
- Maintaining physical distancing while on campus
- Wearing a mask (inside all buildings and outside where social distancing cannot be maintained)
- Practicing healthy hygiene
- Cleaning and sanitizing surfaces

See **Appendix A** for an overview of Law School Public Health Measures.

Self-Screening | All persons coming to campus must complete a screening prior to entering any University buildings; this includes faculty, staff, students, and any authorized visitors, such as vendors and contractors. Self-screening is required before every visit to campus. To complete the screening questionnaire, visit screening.wustl.edu and log in with your WUSTL Key. Note that you will be asked to take your temperature before every visit to campus as part of the screening questionnaire. A thermometer has been provided as part of your welcome kit back to campus to support the screening process.

Physical Distancing | At the minimum, physical distancing means maintaining at least 6 feet separation (about two adult arms' length) between yourself and other people. When on campus, constituents are expected to comply with physical distancing requirements at all times and adhere to signage and environmental cues.

University and Law School Guidelines for Physical Distancing:

- Maintaining at least 6 feet of separation from other people
- Avoiding or minimizing in-person meetings between all sectors of the community (faculty, students, and staff)
- Administrative departments continuing to work remotely as possible, stagger operations, and redistribute responsibilities to reduce contact between individuals

- Limiting activities that facilitate personal interaction, such as eating and gathering in communal spaces and limiting use of common equipment
- Washing your hands before and after entering a common area
- Offering a distance learning option for all classes and ensuring that classes offered on campus comply with physical distancing guidelines
- Reconfiguring the physical environment to support physical distancing

During the fall semester, we will not convene groups or host events open to the public. Community partners, guest lecturers and speakers, visiting students and other campus visitors will not have access to our buildings; this includes family members of our faculty, staff, and students.

Face Masks | University and Law School Guidelines for Face Coverings (Cloth or Disposable):

- Wear a mask that fully covers your mouth and nose at all times while on campus, unless you are alone in an individual closed office space or are outside and can maintain six feet of physical distance from others.
- Cloth masks should generally be worn for one day at a time and must be properly laundered before use again. Disposable masks should be discarded after one use.
- If you do not have a mask, see the [CDC's guidance](#) on creating one with or without sewing.
- Wash your hands before placing and removing your mask.
- Store your mask in a clean area when not in use.
- More detail can be found here: [Danforth Campus Face Covering / Mask Requirements](#)

The Law School will provide a cloth mask and a package of disposable masks to students, faculty, and staff at the beginning of the fall semester. In the event a faculty or staff member cannot wear a mask due to a medical condition or other concerns, they should contact their supervisor or academic dean to discuss remote work options. Students should consult with the Office of Student Life to discuss distance learning. Faculty may wear a face shield while teaching class but must wear a mask at all other times unless in a private office with the door closed.

Healthy Hygiene | University and Law School Guidelines for Good Hygiene:

- Wash your hands often with soap and water for at least 20 seconds, especially after you have been in a public place or after blowing your nose, coughing or sneezing.
- Alcohol-based disinfectant can be used if soap and water are not available.
- Review [CDC guidance on hand-washing](#).
- Avoid touching your face.
- If you are in a private setting and do not have on your mask, remember to always cover your mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow. Throw used tissues in the trash and immediately wash or clean your hands.
- Do not share headsets or other equipment that is near your face.
- Do not wear disposable gloves in Law School buildings. (Disposable gloves do not kill the virus. If you wear gloves and you touch something that has virus on it, it can transfer to your gloves, and then to the next thing you touch. It is more effective to touch common surfaces only when necessary and then wash your hands thoroughly).
- Flush toilet immediately after use.

In addition, constituents are advised not to share office equipment or supplies such as phones, keyboards, computer accessories, headsets, pens, paperclips or binder clips, reusable kitchen items (flatware, dishes, and cups), and cleaning items (sponges, brushes, and towels). Follow posted instructions in all office and common areas regarding use of common office equipment or supplies. In most areas, common use equipment will not be available.

Cleaning and Sanitation | Public health officials recommend cleaning and disinfecting spaces and frequently touched surfaces regularly. The Law School has enhanced the routine and frequency of cleaning by custodial crews.

Health and Safety Guidelines for Learning and Working on Campus: Environmental Measures

According to occupational safety and health guidelines, the best way to control a hazard is to systematically remove it from the environment. The Law School will utilize a combination of environmental measures to:

- Minimize risk by reducing the duration, frequency, and intensity of exposure in the law school buildings.
- Promote preventative safety practices that lower the risk of infection.
- Protect high-risk populations.

Prior to ramping up fall on-campus operations, the physical environment will be modified to facilitate optimal safety precautions. Law School facilities are available for use by students to attend class and to study within the limitations of this Plan. Faculty and staff are encouraged to only be in the Law School when necessary to support the functions of the Law School and to conduct research. All members of the Law School community must comply with procedures for coming to campus and the Law School, and acceptable use of the facilities.

See **Appendix B** for Law School Building Procedures

Part III: Preventing Spread and Promoting Recovery: Supporting the Law School

Overview

While preventative measures will be in place to minimize the risk of infection for Law School community members, the reality is that students, faculty or staff members may become ill due to COVID-19. Effectively supporting our Law School community members who become ill and clearly communicating these efforts are essential both to promote health and support recovery from infection. Our priority is the health and well-being of every person in our community.

Any Danforth Campus employee, student, contractor or visitor who is currently diagnosed with COVID-19, is experiencing symptoms consistent with COVID-19, or has had direct contact with a person with a confirmed or suspected COVID-19 diagnosis is not permitted to come onto campus. If you develop or recognize symptoms while on campus, you should leave campus immediately.

Impacted Members of the Community

Failure of Self-Screening Protocol | Students, faculty and staff must complete the [Self-Screening Protocol](#) before every visit to campus. If an employee or student fails the Self-Screening protocol, their results will be sent to either Occupational Health (faculty and staff) or Habif Student Health and Wellness (students) for further instructions. Do not come to campus unless cleared by Occupational Health or Habif Student Health and Wellness.

Develop or Identify Symptoms | Any member of the Law School community (students, faculty, and staff) who has been exposed to a household or close family member/intimate partner who has tested positive or is suspected of having COVID-19 must notify Occupational Health or Habif Health and Wellness Center. If you develop or recognize possible symptoms, remain home or leave campus immediately and contact Occupational Health or Habif Health and Wellness Center. If necessary, you will receive detailed instructions and information related to testing, contact tracing, and getting clearance to return to campus.

Positive Test or Presumed Positive | If you have a positive test from an outside entity, or have been told you are presumed positive, for COVID-19, you must contact Occupational Health or Habif Student Health and Wellness immediately. Do not return to campus until cleared to do so.

University Health Contact Information

- Employees must contact Occupational Health at (314) 362-5056
- Students must contact Habif Health and Wellness Center at (314) 935-6666

Case Management

Occupational Health and the Habif Health and Wellness Center will operate as centralized offices for case management and any additional steps related to testing and contact tracing. These two units will also facilitate medical care and determine when a community member is cleared to return to campus. Members of the Law School community are encouraged to contact the Office of Student Life (students) or the supervisor or Office of the Dean (employees) to access resources and support during recovery.

Appendix C includes further information if a student, faculty, or staff member does not pass the screening protocol and/or needs support through the recovery process.

Connecting to Resources and Support

In alignment with the values and culture of the Law School, we are committed to offering additional support to students, faculty or staff members who have been diagnosed with COVID-19. Our highest

priority is the health of all members of the Law School community. The Office of Student Life (students), the Office of the Dean (faculty), or employee supervisor (staff) will connect affected community members with resources and support to assist during recovery.

If you become aware of an individual who has tested positive, is presumed positive or has been exposed to COVID-19, please respect the privacy of your fellow colleagues and peers and do not share another person's confidential health information with others. As a reminder, the University has obligations under HIPAA, FERPA, the ADA and other federal and state laws, and depending upon the circumstances such disclosures may constitute a violation of these laws and University policies.

Students | The Law School is committed to supporting the academic success and personal well-being of its students. Our approach to assisting confirmed or suspected COVID-19 cases that occur amongst our student body will align with current models for addressing student health and academic performance. Students can voluntarily initiate support, or faculty or staff members can refer students to the Office of Student Life, led by Associate Dean Elizabeth Walsh. Students should contact Habif Health and Wellness Center for medical-related questions and resources. See **Appendix C** for response protocols for cases of COVID-19.

Faculty and Staff Support and Contingency Planning | Employees who might be in need of additional support have the option of consulting with their supervisor and/or the school's human resource administrator to discuss additional support and resources. For specific information on reporting time when impacted by quarantine due to COVID-19, staff should consult with their supervisor. See **Appendix C** for University protocols for cases of COVID-19.

Faculty are required to develop course contingency planning in the event they are unable to teach for a significant period of time. Each Law School department must prepare alternative staffing plans to ensure we can continue to support our mission in the event of prolonged absence of staff members due to COVID-19.

Steps for Law School Administration

If a case of COVID-19 is confirmed within the Law School community, further steps will be directed by the Office of Occupational Health and/or the Habif Health and Wellness Center. The University is following local, state, and federal guidelines.

Once notified of a positive case of Covid-19, Occupational Health or Habif will:

- Communicate with the appropriate local health department and initiate any required contact tracing as directed by the health department.
- Notify individuals in the University community identified as a close contact of the individual and advise them of next steps, including any required preventive measures such as testing or quarantine.
- Contact the person's supervisor or dean to advise on any necessary follow-up within the Law School or department.
- Advise and coordinate enhanced cleaning and disinfection of affected areas, if necessary.

In the event that an outbreak occurs in the Law School, senior leaders will coordinate with University officials, Occupational Health, and the Habib Health and Wellness Center to monitor the situation, assess the risk of spread, and manage mitigation measures. These decisions will be determined with consideration to local public health procedures and public and population health metrics, including capacity for testing, tracing, and number of new cases on campus or in the community. Deliberation and decision-making will reflect the highest regard for confidentiality and public safety. Every step we take will be informed by public health guidance with the safety and well-being of our community as our top priority.

University Alert Levels

The University has established four COVID-19 Alert Levels indicate the severity of COVID-19 transmission and implications for campus operations. When the University changes the alert level, the Law School will modify administrative procedures, as necessary.

- Very High Alert (Red) - Stay at home orders are in place
- High Alert (Orange) - Limited activities occur on campus
- Moderate Alert (Yellow) - Open with many protective measures still actively in place
- Low Alert (Green) - New Normal

APPENDICES

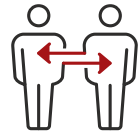
APPENDIX A – PUBLIC HEALTH MEASURES

The virus that causes COVID-19 is transmitted mainly from person-to-person via respiratory droplets and airborne transmission. Transmission is possible from individuals who have no symptoms or signs of illness, as well as from surfaces and objects that may be contaminated with COVID-19. The most effective method of prevention is to avoid exposure to the virus. **Limiting contact with others is the best way to reduce the spread.** The CDC and other public health officials have prescribed the following public health measures to reduce the risk of transmission.



Decreased density | Population density is a metric of physical distancing feasibility. The smaller the population, the less risk for exposure and potential spread of the virus.

Physical distancing (also known as social distancing) | Maintaining at least 6 feet between yourself and other people (about two adult arms' length) is one of the most effective tools in reducing exposure.



Screening for symptoms | Regularly monitoring for signs and symptoms of COVID-19 is key to early detection and minimizing transmission.



Hand washing | Frequently washing hands with soap and water for a minimum of 20 seconds is one of the most important precautions available.

Respiratory etiquette | Hygienic practices that include covering your mouth with your elbow when you cough or sneeze and not touching your mouth, nose, and eyes must be maintained.



Masks | CDC recommends the use of simple cloth face coverings to slow the spread of the virus and help people who may have the virus and do not know it from transmitting it to others.

Cleaning and disinfection | Cleaning and disinfecting frequently touched objects and surfaces, with strict adherence to manufacturer instructions and safety precautions, can help prevent the spread of COVID-19.



Staying home | Avoiding close contact with people who are sick and remaining home if you feel ill or have known exposure helps to reduce exposure and spread. Familiarity with symptoms and access to medical attention might be necessary. Testing positive for COVID-19 requires specific protocols.

There are currently no drugs licensed for the treatment or prevention of COVID-19, and until a vaccine is available, the above public health measures are our best defense against the disease.

APPENDIX B – LAW SCHOOL BUILDING PROCEDURES

Guidance for specific workplace scenarios and procedures during campus visits

Pre-arrival & Arrival | Before arriving on campus, employees and students must be cleared to return to the premises, adhere to the self-screening protocol, and follow necessary registration processes in advance. All are expected to follow procedures for parking and entering buildings through designated entrances.

Pre-arrival procedures	
Screening	Self-screen before coming to campus. Note: All persons coming to campus will be required to conduct a self-screening prior to each campus visit. Employees and students must complete a daily screening by visiting screening.wustl.edu prior to entering a Washington University building.
PPE	Wear a mask that fully covers your mouth and nose at all times while on campus, unless you are alone in an individual closed office space or are outside and can maintain six feet of physical distance from others. Individuals whose health is compromised by wearing a face covering may be exempt from this policy with approval by the Office of Student Life or the Office of the Dean.

Arrival	
Access	Law School buildings will remain locked at all times. Members of the Law School community will be required to use their WashU badge to enter the building and Law School personnel will be at the entrances during peak hours to confirm each person has completed the self-screening protocol.
Physical distancing	Enter through designated entrance(s) only. Some doors may be designated as ENTER or EXIT only.
Hygiene / PPE	Clean hands upon arrival either with sanitizer or by washing hands in a nearby restroom; confirm use of face mask.
Signage	Follow signs posted on exterior doors with information about entrance protocols, pre-screening measures, restrictions and hygiene guidelines. Digital signs will include updates, healthy practices, and physical distancing and cleaning mandates.

Movement (in, through and between buildings) | Employee and student movement through the Law School buildings should comply with physical distancing practices. Constituents should access only the spaces that are identified for use, must comply with all occupancy limits, and should not congregate in communal areas. Do not move furniture in rooms or communal spaces. All are expected to wear a face mask when occupying spaces outside of their office.

Movement	
Hallways	Follow signs for movement in hallways.
Elevators	Limited access and use / take the stairs (limit to use by constituents who need to use the elevator). Maximum occupancy per elevator will be posted. If using the elevator, follow protocol: <ul style="list-style-type: none"> • Avoid touching buttons (use touch tool, elbow or tissue and discard after use). • Wash or sanitize hands (before and?) after leaving the elevator. • Follow signs for maximum capacity, distancing, and hygiene. • Wear masks.
Stairs	Use of stairs is encouraged. Some staircases may be designated one-way if necessary to support physical distancing.
Doors	Some doors will be propped open to reduce touching door handles and to improve airflow and ventilation. Incorporate use of touchless door handle devices where possible.

During your visit | While employees and students are in the buildings, they will follow a set of protocols to protect their health and minimize the risk of exposure and spread.

Single Occupancy Offices	
Access	Keep office doors closed when occupied; to improve ventilation, door may remain open if desk/workstation is at least 6 feet from entrance.
Occupancy	Limit to one person at a time.
Cleaning and Sanitation	Clean and disinfect surfaces touched during visit, especially computers (keyboard, mouse), printers, door handles, and light switches.

Shared/open office spaces	
Access	Arrange workstations to be 6 feet apart where possible.

Occupancy	Limit occupancy to one when possible, or the number of employees that can maintain 6 feet distance from one another (this may require staggered schedules). Reconfigure workstations so employees do not face each other.
Signage	Follow posted signs for cleaning, hygiene, and physical distancing mandates.
Cleaning and Sanitation	Clean and disinfect surfaces touched during visit, especially computers (keyboard, mouse), printers, door handles, and light switches.
Workforce adaptations	Stagger work schedules to reduce density and length of time employees are in proximity to one another.

Classrooms – In-person instruction	
Access	Doors will remain open while students enter and exit to reduce use of door handles.
Occupancy	Only occupy designated seats. Rooms will be arranged to maintain 6foot minimal distance between students; floors decals may designate a specific zone limited to instructors.
Signage	Follow signs for cleaning, hygiene, and physical distancing mandates.
Cleaning and Sanitation	Clean and disinfect surfaces touched during visit, especially computers (keyboard, mouse), wall mounted touch screens, equipment, doors handles, and light switches.
PPE	Wear a mask that fully covers your mouth and nose at all times while on campus, unless you are alone in an individual closed office space or are outside and can maintain six feet of physical distance from others. Faculty may wear a face shield while teaching in a classroom. Individuals whose health is compromised by wearing a face covering may be exempt from this policy with approval by the Office of Student Life or the Office of the Dean.

Classrooms - Solo study	
Access	Restricted to members of Law School Community and WashULaw badge will be required for entry. Rooms may be used for solo study and distance learning. Adhere to occupancy limits and do not move furniture.

Library	
Access	Access is available for student use to research and study as restricted by physical distancing guidelines. The Circulation Desk will be closed until further notice and Library Services will offer alternative operations for some services.

Restrooms	
Access	Restrooms will remain open subject to occupancy limits and users are required to wear masks. Where possible, doors will be propped open.
Hygiene / PPE	Wash hands upon entering and after using the restroom. Use paper towels or touch tools to open the door without touching the handle when exiting (unless doors remain open). Wear masks inside restrooms. Flush toilet immediately after use.
Signage	Follow posted instructions to indicate occupancy limits and for cleaning, hygiene, and physical distancing mandates.
Supplies	Use provided tissue, paper towels, soap and cleaning products, which will be restocked regularly.
Cleaning and Sanitation	Restrooms will have frequent and routine cleaning by custodial team (facilities manager).

Employee Workspaces	
Access	Use designated supply rooms and copiers as assigned (based on the physical location of your workstation). Some printers may be decommissioned. Note: Avoid printing when possible and limit the number of pages as much as possible.
Occupancy	Limit occupancy of supply rooms and common work stations to one person at a time; floors may be marked to denote 6 foot spacing from printer/office equipment in the event that more than one employee is waiting to access the resource. However, congregating is discouraged and should be minimized.
Signage	Follow signs for cleaning, hygiene, and physical distancing mandates.
Cleaning and Sanitation	Clean and disinfect surfaces touched such as copier touchscreens, office supplies and cabinet handles.

Common spaces – Courtyard	
Access	Restricted to members of Law School community, must comply with physical distancing standards.
Occupancy	Limited to comply with distancing standards and furniture will be reconfigured according to physical distancing standards. Do not move furniture.
Signage	Follow signs for cleaning, hygiene, and physical distancing mandates.
Cleaning and Sanitation	Clean and disinfect surfaces such as tables and countertops.

Kitchens	
Access	Kitchens, refrigerators, and microwaves are unavailable until further notice. Meals should be taken alone or outside with a distance of at least six feet from others.
Occupancy	Kitchens are closed until further notice.
Signage	Follow signs for cleaning, hygiene, and physical distancing mandates.

Law School Cafe	
Access	Limited service; grab and go options only.

Student Lockers and Mail Folders	
Access	Restricted; closed until further notice.

Water fountains	
Access	Available for use as filling stations only.

Vending machines	
Access	Restricted; closed until further notice.

Departure

Constituents will be expected to adhere to the following protocol as they conclude their visit and prepare for departure.

Exiting offices, common spaces, and buildings	
Cleaning and Sanitation	Clean and disinfect surfaces touched, such as tables, doorknobs, light switches, countertops, handles, desks, phones, and keyboards. Discard trash.
Physical distancing	Depart buildings through designated doors marked for exiting.

APPENDIX C Case Management for Affected Students, Faculty and Staff

The following scenarios provide guidance in the event that a student, faculty, or staff member fails their screening protocol.

If a student does not pass the screening protocol:

1. Do not come to campus; remain at home and physically isolate from others.
2. Contact Habib Health & Wellness Center at 314-935-6666 for additional instructions on testing, tracing, and clearance to return to campus.
3. Contact the Law School Office of Student Life at 314-935-5861 (optional, this is completely voluntary and not required).

If the student reaches out, a liaison from the Office of Student Life will follow up within 24-48 hours and assess the student's need for support.

Access to medical care	Access to mental health care	Support / Academic Support	Follow Up
Ensure student has contacted Habib, has access to healthcare, resources	Connect student to Habib mental health staff, wustl.rints.com resources	Work with student to make course arrangements, contact faculty, navigate LOA, if necessary.	Confirm student understands public health guidelines and resources

The Office of Student Life will remain in communication with the student throughout their quarantine/isolation period.

If a faculty or staff member does not pass the screening protocol:

If you have NOT been on campus within the past 14 days and you develop symptoms or test positive for COVID-19:

1. Self-isolate
2. Contact your physician
3. Contact WashU Occupational Health regarding clearance for returning to campus

If you have been on campus within the past two weeks and develop symptoms while on campus, fail the screening before coming to campus, or test positive for COVID-19:

1. Leave campus immediately or do not come to campus.
2. Self-isolate.
3. Contact the employee hotline for COVID-19 exposure or illness: 314-362-5056.
4. Consult with your physician.
5. If you are a faculty member, you must also contact your program associate dean to discuss any modifications that will need to happen to any courses you are teaching.

Voluntary: Consult with your supervisor to plan for your possible absence.

Optional: Contact the school's Human Resources administrator to discuss additional supports.